



**MINUTES OF THE 4CS BOARD OF DIRECTORS MEETING HELD AT
SHERATON GRAND SACRAMENTO (FALOR) AND VIA ZOOM VIDEO CONFERENCE ON
SATURDAY, JANUARY 28, 2023.**

A meeting (the “Meeting”) of the Board of Directors for the California Community Colleges Classified Senate (“Board of Directors”) began at 9:10 A.M. PST on Saturday, January 28, 2023 at Sheraton Grand Sacramento (Falor) and via Zoom conference call. The following Board of Directors were present (distinguished with a ☒) constituting a quorum:

☒ Trisha Albertsen	☒ Kathleen Matthies
☒ Virginia Criswell	☒ Amparo Medina
☒ Kristal Dela Cruz	Felisia Mitchell
☒ Kimberly Duong	☒ Dina Pielat
☒ Hope Ell	☒ Monique Reyna
Therese Grande	☒ David Rodriguez
☒ LaTonyua Harden	☒ Susan Rodriguez
☒ Karen Jimenez	Nicole Williams
☒ Deborah Knowles	

Others present:

III. APPROVAL OF AGENDA AND MINUTES

a. 2023-31 Approval of Agenda

Trisha Albertsen presented the meeting agenda for review and revision.

Upon motion duly made by Monique Reyna and seconded by Deborah Knowles, the January 28, 2023 meeting agenda was unanimously approved.

b. 2023-32 Approval of Minutes for September 23-24, 2022 Board of Directors Meeting

Trisha Albertsen presented the November 2022 meeting minutes for review and revision.

Upon motion duly made by Deborah Knowles and seconded by Susan Rodriguez, the board unanimously approved of the November 17, 2022 meeting minutes.

IV. CONSENT AGENDA

a. 2023-33 4CS Financials: November – December 2022

b. 2023-34 4CS Membership & Donations: November – December 2022

Trisha Albertsen presented the items listed in the consent agenda.

Upon motion duly made by Karen Jimenez and seconded by Deborah Knowles, the board unanimously approved of consent agenda items 2023-33 and 2023-34.

V. GOVERNANCE PROCESS

a. 2023-35 Resignation

Trisha Albertsen presented the resignation of Nicole Williams.

Upon motion duly made by LaTonyua Harden and seconded by Karen Jimenez, the board unanimously approved Nicole Williams' resignation.

b. 2023-36 Appointment of Secretary

Trisha Albertsen presented the appointment of Hope Ell as 4CS Secretary.

Upon motion duly made by Karen Jimenez and seconded by Kristal Del La Cruz, the board unanimously approved of the appointment of Hope Ell as 4CS Secretary.

c. 2023-37 Land Acknowledgement Resolution-1st Reading

Trisha Albertsen led a conversation about the land acknowledgement based upon the CCCO acknowledgement.

VI. OLD BUSINESS

a. 2022-62 Strategic Plan Update

Deborah Knowles reviewed the strategic plan as approved in September 2021 and discussed the need to incorporate Caring Campus into these goals.

A motion was made by Deborah Knowles and seconded by Amparo Medina to include Caring Campus into the organization's goals.

Based upon the amended motion made by Deborah Knowles and seconded by Karen Jimenez, the board unanimously approved of changing the goals to include Caring Campus with a goal update further at a future meeting prior to the 2024 cycle.

b. 2023-20 Memberships, Individual Donors & Sponsorships

Karen Jimenez presented the updates the Resource Development Committee drafted for the 2023-2024 Fiscal Year for first read.

c. 2023-28 4CS 9+1 Second Read/Vote

Amparo Medina and David Rodriguez present the second read of the 9+1 Resolution.

Upon motion duly made by Amparo Medina and seconded by Susan Rodriguez, the board unanimously approved of the 9+1 Resolution to be brought to the membership for a vote at Classified Leadership Institute in June 2023.

VII. NEW BUSINESS

a. 2023-31 4CS Branding

Dina Pielaet presented on the process of updating the branding of 4CS with changes to the 4CS logo, tagline, social media, and other items for statewide communications.

b. 2023-39 Resolutions Voting

Karen Jimenez led a conversation on the process for voting for resolutions for the 2023 CLI.

c. 2023-40 Gathering of the Senates

Susan Rodriguez led a conversation on the Spring 2023 Gathering of the Senates.

VIII. REPORTS (COMMITTEE/TASK FORCE/WORK GROUP)

a. Board Governance

Deborah Knowles provided update

i. Elections

Karen Jimenez led discussion on reviewing the layout of area representatives at a future meeting for elections

ii. Government Relations Task force

Deborah Knowles provided update

iii. Internal Review Task Force

Deborah Knowles provided update

b. Financial Operations

i. Kimberly Duong provided a report on updated processes and forms.

c. Marketing/Public Relations

Dina Pielaet provided an update on this committee.

d. Resource Development

Karen Jimenez discussed the Spring 2023 fundraisers.

e. CLI Task Force

Amparo Medina and Trisha Albertsen provided an update about CLI 2023 planning.

f. Speaker's Bureau Task Force

No report

g. State-wide & Legislative Reports

Reports were attached to the January meeting agenda.

IX. CARING CAMPUS

a. Workflow

Trisha Albertsen, Deborah Knowles, and Karen Jimenez provided information to clarify the transition

process for Caring Campus as well as the roles and responsibilities that 4CS will have versus those that IEBC will have.

b. Executive Director and Coordinator Positions

Trisha Albertsen, Deborah Knowles, and Karen Jimenez reviewed the duties of the board versus those of an Executive Director/Coordinator as the organization continues to develop

X. EXECUTIVE BOARD REPORTS

a. President – T. Albertsen

Reviewed her activities since the last meeting

b. President Elect - D. Knowles

Reviewed her activities since the last meeting

c. Region 1 Vice President – Vacant

No report

d. Region 2 Vice President – S. Rodriguez

Provided update

e. Region 3 Vice President – F. Mitchell

No report

f. Secretary - VACANT

g. Treasurer – K. Duong

Made report previously

h. Communications Officer – Vacant

i. Past President – K. Jimenez

Reviewed her activities since the last meeting

AREA REPRESENTATIVES REPORTS

a. Area A- Vacant

b. Area B – Kathleen Matthies

Provided update

c. Area C – N. Williams

No report

d. Area D– V. Criswell

Provided update

e. Area E– Vacant

f. Area F– D. Rodriguez

Provided update

- g. Area G– Vacant
- h. Area H– K. Dela Cruz
 Provided update
- i. Area I – M. Reyna
 Provided update
- j. Area J – A. Medina
 Provided update
- k. Area K – Vacant
- l. Area L – L. Harden
 Provided update
- m. Area M – Vacant
- n. Area N – H. Ell
 Provided update
- o. Area O – T. Grande
 Not present
- p. Area P – Vacant
- q. Area Q – Vacant
- r. Area R – Vacant

GOOD OF THE ORDER

None

ADJOURN

Meeting adjourned at 5:07 P.M. PST on Saturday, January 28, 2023.

Approved on: March 24, 2023

President's Signature: _____