



## California Community Colleges Classified Senate

### Executive Board Meeting

**MINUTES OF THE EXECUTIVE BOARD  
HELD VIA ZOOM VIDEO CONFERENCE  
ON SATURDAY, AUGUST 20, 2021 AT 9:00AM**

A meeting (the “Meeting”) of the Executive Board for the California Community Colleges Classified Senate (“Executive Board”) was held at 9:03 AM PST on Friday, August 20, 2021 via Zoom video conferencing. The following Board of Governors members were present (distinguished with a ☒) constituting a quorum:

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Trisha Albertsen | <input checked="" type="checkbox"/> Deborah Knowles  |
| <input checked="" type="checkbox"/> Dawn Bridge      | <input checked="" type="checkbox"/> Courtnee Mack    |
| <input checked="" type="checkbox"/> Donney Cummins   | <input checked="" type="checkbox"/> Amparo Medina    |
| <input checked="" type="checkbox"/> Kimberly Duong   | <input checked="" type="checkbox"/> Felisia Mitchell |
| <input checked="" type="checkbox"/> Hope Ell         | <input checked="" type="checkbox"/> David Rodriguez  |
| <input type="checkbox"/> Therese Grande              | <input type="checkbox"/> Susan Rodriguez             |
| <input type="checkbox"/> Scott Heiden                | <input type="checkbox"/> Sebastian Szczebiot         |
| <input checked="" type="checkbox"/> Karen Hunter     | <input type="checkbox"/> Shondra West                |
| <input checked="" type="checkbox"/> Karen Jimenez    |  |

Others Present: Monica Souza, President Emerita, and Tony Novelli, Associate

#### **APPROVAL OF AGENDA AND MINUTES**

*a. Agenda*

Trisha Albertsen presented meeting agenda for review and revision.

**Upon motion duly made by Karen Hunter and seconded by Deborah Knowles, the board unanimously approved the agenda.**

*b. Minutes*

NONE

## **CONSENT AGENDA**

NONE

## **GOVERNANCE PROCESS**

NONE

## **OLD BUSINESS**

NONE

## **NEW BUSINESS**

*a. Appointment of Region 1 Vice President*

Trisha Albertsen presented the letter of intent for Felisia Mitchell to serve as the Region 1 Vice President for the 2021-2022 fiscal year.

**Upon motion duly made by Deborah Knowles and seconded by Dawn Bridge, the board unanimously approved of the appointment of Felisia Mitchell as the Region 1 Vice President for the 2021-2022 fiscal year.**

President Albertsen swore in Felisia Mitchell.

*b. Donation of Office Content*

Trisha Albertsen reviewed the items from the 4CS that are to be donated in order to prepare for the move to a storage unit in Fresno.

**Upon motion duly made by Karen Hunter and seconded by Felisia Mitchell, the board unanimously approved of the 4CS office items that are to be donated.**

*c. Budget Change Request (BCR) Submission to CCCCCO*

Karen Jimenez, Trisha Albertsen, and Deborah Knowles provided an update about the message from Acting Chancellor Daisy Gonzales encouraging 4CS to submit a budget change request for a classified leadership pilot program that the Chancellor's Office would be willing to sponsor for this funding. They informed the board that, though they had missed the deadline to submit the BCR form, they were instructed to provide a two paragraph proposal for the outline of the program. The proposal for \$5 million to support a 3 year classified leadership pilot program was submitted to Acting Chancellor Gonzales and Vice Chancellor Navarette on August 6, 2021.

Access to the final version of the proposal will be sent to the board and an update about the budget change request process will be reviewed at the September 2021 board meeting.

## **ADJOURN**

Meeting adjourned at 9:22 AM PST.

***Unanimously approved on September 24, 2021.***



Sep 27, 2021



Trisha Albertsen (Sep 27, 2021 06:58 PDT)

Sep 27, 2021









# 4CS August 2021 Special Meeting Minutes-FOR APPROVAL

Final Audit Report

2021-09-27

Created:	2021-09-24
By:	Kimberly Duong (kimberly.duong@cloviscollege.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAQwMbPzGIPBPYfTXCZafC2kHOskJoQow2

## "4CS August 2021 Special Meeting Minutes-FOR APPROVAL" History

-  Document created by Kimberly Duong (kimberly.duong@cloviscollege.edu)  
2021-09-24 - 10:54:09 PM GMT- IP address: 209.129.243.121
-  Document emailed to kh (hunterkaren@fhda.edu) for signature  
2021-09-24 - 10:54:55 PM GMT
-  Email viewed by kh (hunterkaren@fhda.edu)  
2021-09-27 - 12:54:04 PM GMT- IP address: 153.18.175.250
-  Document e-signed by kh (hunterkaren@fhda.edu)  
Signature Date: 2021-09-27 - 12:54:30 PM GMT - Time Source: server- IP address: 153.18.175.250
-  Document emailed to Trisha Albertsen (4cs.trishaalbertsen@gmail.com) for signature  
2021-09-27 - 12:54:32 PM GMT
-  Email viewed by Trisha Albertsen (4cs.trishaalbertsen@gmail.com)  
2021-09-27 - 1:04:26 PM GMT- IP address: 66.249.84.207
-  Document e-signed by Trisha Albertsen (4cs.trishaalbertsen@gmail.com)  
Signature Date: 2021-09-27 - 1:58:24 PM GMT - Time Source: server- IP address: 207.233.73.57
-  Agreement completed.  
2021-09-27 - 1:58:24 PM GMT