



California Community Colleges Classified Senate

Executive Board Meeting

CCCConferZoom Meeting
<https://cccconfer.zoom.us/j/99757389681>
Thursday, May 14, 2020
9:30 am – 12:30 pm

Present: Karen Jimenez, Dawn Bridge, Ernie Garcia, Susan Rodriguez, Trisha Albertsen, Shondra West, Tony Novelli, Olga Prizhbilov, Karen Hunter, Nicole Williams, Kimberly Duong, Tanner Barnett, Brenda Rogers, Justin Hunt, Felisia Mitchell, Donney Cummins, Craig Connor

Absent: Deborah Knowles, Noha Basiliou

President Emeritus: Monica Souza

Guests: Tim Strauch, Amanda Green

MINUTES

I. Call to Order

- a. Meeting was called to order at 9:31 am by President K. Jimenez

II. Welcome & Introductions & Announcements

- a. President K. Jimenez, welcomed the board to the final installment of the third quarter meeting. The board will be meeting with the two invited guests from OneOC for a quick introduction and overview of a training that will occur in June 2020.

III. Approval of the Agenda & Minutes

- a. Approval of the Agenda
Motion to approve the agenda with noted revisions
C. Connor/N. Williams – M/S – agenda approved unanimously
- b. Approval of the Minutes
 - i. 2020 – 55 Approval of the 4CS March 27, 2020, 3rd Quarter – I Meeting
Motion to approve the minutes with noted changes
D. Bridge/T. Novelli – M/S – minutes approved unanimously
 - ii. 2020 – 56 Approval of the 4CS April 16, 2020, 3rd Quarter – II Meeting
Motion to approve the minutes with noted changes
T. Albertsen/N. Williams – M/S – minutes approved unanimously
 - iii. 2020 – 57 Approval of the 4CS April 20, 2020 – Special Meeting
Motion to approve the minutes with noted changes
T. Albertsen/D. Bridge – M/S – minutes approved unanimously



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IV. Consent Agenda

- a. 2020 – 58 Tentative Budget 2020 – 2021
Consent agenda was pulled for discussion under New Business

V. Governance Process

No Governance Process items to discuss

VI. Old Business (10 – minute limit for discussion per item)

No Old Business to discuss

VII. New Business (10 - minute limit for discussion per item)

- a. 2020 – 59 OneOC Update, S. West & D. Bridge
The board was joined by Tim Strauch and Amanda Green representatives from OneOC to provide an update of the work that has been done. With the assistance of Past President S. West and VPs D. Bridge and E. Garcia, they have been able to go through the 4CS documents. Today was a real quick meet and greet. A much deeper conversation as to the work to be done to streamline our board governance practices will be in June during our scheduled training session.
- b. 2020– 60 LGBTQ+ Resolution
Board Member K. Hunter, presented the resolution in support of the LGBTQ+ resolution for a second read. The board reviewed the resolution and discussed some minor grammar and formatting that would be need to be addressed prior to presenting at our June 2020 plenary session. The board moved to approve resolution in support of the LGBTQ+ community. Motion to approve and move forward resolution to constituents for a vote at the June 2020 plenary session with noted changes
O. Prizhbilov/ N. Williams– M/S – board approved motion unanimously
- c. 2020 – 58 Tentative Budget 2020 – 2021
Treasurer T. Albertsen presented the tentative budget for the 2020-2021 fiscal year. Due to the cancellation of this year’s Classified Leadership Institute, we will not have the income that we normally generate. The budget has been strategically reduced in certain areas. We are unsure what expenditures will be coming forth with the new venue in Visalia, which this budget considers for such increases. Please send any feedback or suggestions to T. Albertsen or K. Jimenez.
- d. 2020– 61 November 2020 Board Meeting Dates & Times
President K. Jimenez gave the board an update regarding the second quarter meeting in November. The CCLC conference is still in flux due to the uncertainties of the pandemic. The agenda item is to determine if the board would like to move the meeting to previous week on the regular schedule of Friday/Schedule. The board motioned to approve meeting the week before November 13/14, 2020 for the second quarter board meeting.
B. Rogers/ C. Connor– M/S – 1 abstention, S. Rodriguez – motion passes
- e. 2020– 62 Membership and Sponsorship Marketing



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- Treasurer T. Albertsen and Board Member J. Hunt presented the newly revised forms for the membership and sponsorship packages that will be available to the members. Once the website is completed and we can offer the membership extras we can begin to market the packages to our members. Forms have been updated and are presented as informational items only. No action needed for this agenda item.
- f. 2020– 63 Addition to Travel Guidelines
President K. Jimenez wanted to discuss the lodging expenses covered by 4CS. The suggestion is to pay board member lodging based on double occupancy. Board members requesting financial support will need plan with other board members also looking for financial support. If board members asking for support want a single room they would be responsible for paying for the other half of the lodging. However, if there are board members that would need to travel by themselves then the double occupancy would not necessarily apply. This item was just for discussion and would be back at a future meeting for approval.
 - g. 2020– 64 Board Member Registrations (Events)
Item was tabled to a future meeting due to VP D. Bridge's unable to be present for this portion of the meeting.
 - h. 2020– 65 2020 – 2021 4CS Board Meeting Date Change
Secretary S. Rodriguez, presented the agenda item to change the 4CS board meeting dates from the current Friday/Saturday meeting schedule to Thursday/Friday schedule. After discussion and call for the vote the board voted to not change meeting dates. They will continue as scheduled.
Motion to change meeting dates.
J. Hunt/D. Bridge, M/S – motion defeated. 4 – aye, 11 – nay, 1- abstention
 - i. 2020– 66 Website Update
Board Member J. Hunt provided an update on the website project. The project has been taking a bit longer than expected. However, it appears that there may some new guidelines and documents with the assistance of OneOC. Interested board members please reach out to J. Hunt to assist with this project.

VIII. Conference Development

- a. Summer Leadership Institute
 - i. Virtual Workshops
The SLI will be held June 8th through June 11, 2020. The SLI taskforce had a zoom meeting to discuss the logistics of the virtual event. Taskforce members discussed logistics, surveys, and virtual sessions. Opening sessions with Chancellor Oakley has been confirmed. President K. Jimenez is working on a list of questions for the session. Session information, zoom information, and data files are all due by tomorrow. All information will be compiled and placed on the event webpage. Presenters please let Olga or Craig know if you will need a co-host and they will be able to assist. SLI will not have an awards ceremony. We do not want confuse our members as this event will not replace CLI.
- b. Plenary & Business Meeting



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The Plenary and Business meeting will try to mirror our previous The Plenary vote for the resolution approved will be delivered to the constituent groups prior to the event. Announcement of election results and plenary vote will be made during the business meeting.

c. 2020 Board Elections

North VP E. Garcia provided an update regarding the 2020 Board Elections. Letters of interest have been submitted. He currently reviewing for eligibility. No area reps are being contested. VP E. Garcia is also working on an electronic voting ballot for the delegates to vote. The board also discussed whether candidates can self-promote and campaign for the board position they submitted. Further discussion and review of the by-laws will need to be done in order to ensure we are not out of compliance.

IX. Executive Board Reports (5 - minute limit per report)

- a. President – K. Jimenez reported that S. Rodriguez will be the chair for the 2021 CLI. Board member interested in being on the planning committee please reach out to her. As for the Fall 2020 meetings, it appears we will continue with zoom. Tentatively we are scheduled at Delta College, but we are unsure of what the colleges will allow us to do. Most colleges are all online for the Fall so we will have to wait to see what happens. Hopefully for 2021 we will be able to have a clearer picture. The CEO of Shasta College will be putting together a small group for a reopening of campuses. The purpose is to strategize how to bring employees and students back to campuses. We requested to have a 4CS representative on the task force. However, they are trying to keep the group small. However, Bill Rawlings, CSEA rep, has reached out to us for input and ideas about professional development opportunities. South VP D. Bridge was asked to be the contact person for this task. It will be a quick turnaround for this as they want the information by Friday, May 22. We will also create a doodle poll to be able to hold our June, fourth quarter meeting. After this meeting we will try to get back on schedule with our regular calendar meeting dates.
- b. North Vice President – E. Garcia - nothing to report
- c. South Vice President – D. Bridge- nothing to report
- d. Secretary – S. Rodriguez - - nothing to report. Just a reminder to please contact her if board members are interested in being part of the 2021 CLI planning committee.
- e. Treasurer – T. Albertsen reported that CCLC has issued refunds back to all registrants. The Marriott has yet to issue their refunds but they are working on it.
- f. Past President – S. West – nothing to report

X. Area Representative Reports

- a. North 1- T. Novelli – currently nothing to report due to lack of responses
- b. North 2- D. Knowles – currently nothing to report
- c. North 3 – O. Prizhbilov– currently nothing to report due to lack of responses
- d. Central 1 – N. Williams – currently nothing to report due to lack of responses
- e. Central 2 – K. Duong – currently nothing to report due to lack of responses
- f. Central 3 – T. Barnett – currently nothing to report
- g. Bay 1 – N. Basilious – currently nothing to report
- h. Bay 2 – Vacant



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- i. Bay 3 – K. Hunter – currently nothing to report due to lack of responses
- j. South West 1 – B. Rogers – currently nothing to report due to lack of responses
- k. South West 2 – J. Hunt reported that he spoke to Amparo at Oxnard College and hopes to build a leadership planning session. The intent is to model or create something similar to what their institutional effectiveness department that seems to be working well. Due to the quarantine, colleges have gone quiet.
- l. South West 3 – F. Mitchell – currently nothing to report
- m. South East 1 – D. Cummins – currently nothing to report
- n. South East 2 – C. Connor– currently nothing to report due to lack of responses
- o. South East 3 - Vacant

Approved by 4CS President: *Karen Jimenez*