



California Community Colleges Classified Senate

Executive Board Meeting

CCCConferZoom Meeting
<https://cccconfer.zoom.us/j/194071242>
Thursday, April 16, 2020
9:00 am – 12:00 pm

Present: Karen Jimenez, Shondra West, Ernie Garcia, Dawn Bridge, Susan Rodriguez, Tony Novelli, Olga Prizhbilov, Noha Basilious, Brenda Rogers, Karen Hunter, Nicole Williams, Kimberly Duong, Tanner Barnett, Donney Cummins, Craig Connor, Trisha Albertsen

Absent: Justin Hunt, Felisia Mitchell

President Emeritus Present: Monica Souza

Guests:

Minutes

I. Call to Order

- a. Meeting was called to order at 9:05 am

II. Welcome & Introductions

- a. President K. Jimenez welcomed everyone to the second installment of the third quarter meeting.

III. Approval of the Agenda & Minutes

- a. **Approval of the Agenda –**
 - i. Motion to approve agenda with no noted changes
T. Albertsen/K. Hunter – M/S– motion carries unanimously
- b. **Approval of the Minutes –**
 - i. Minutes from the March 27, 2020 meeting were tabled for the next meeting.

IV. Consent Agenda

- a. No consent items on the agenda to review

V. Governance Process

- a. No governance process items on the agenda to review

VI. Old Business

- a. **2020 – 51 LGBTQ+ Community Resolution Draft** – This is the second read of the draft resolution in support of the LGBTQ+ Community. Resolution is in support of assisting in advocating for funding at the state level to support community college resources and programs. Board member K. Hunter, reported has sent the resolution to Arien Reed at Fresno City College for feedback. A. Reed is the LGBTQ Allied Staff and Faculty Association, he made a few edits. Revised resolution was then sent back to the authors for approval. No opposition from the authors was received. After discussion, the board was



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41 asked to review the updated resolution. Final resolution will be brought to the next
42 meeting for approval.

43 **VII. New Business**

44 a. No new business was on the agenda for discussion.

45 **VIII. Conference Development**

46 a. **Classified Leadership Institute – Virtual Workshops** – Conference Chair T. Albertsen reported
47 to the board that she and A. Payne contacted the three exhibitors to let them know the
48 conference had been canceled. Anyone who has made a payment will be receiving a
49 refund for their payment. Board member C. Connor, will contact the DJ, in regards to
50 the service contract. The balloon shop that was contracted to do decorations will not
51 issue a refund. However, they will hold our deposit on credit for the 2022 conference.
52 The contract for the graphic designer will be moved forward for services for the 2021
53 conference. Vendors for the giveaways were contacted to let them know we will not be
54 placing orders due to the cancellation. As for the awards anyone who submitted a
55 nomination were contacted and also advised about the cancellation. We were able to get a
56 full refund from the hotel. A few people had already paid for the President’s Retreat will
57 also receive a refund.

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59 The planning committee met yesterday to brainstorm some alternative solutions. They
60 discussed a virtual option that would begin on Monday, June 8th, with the Chancellor as
61 the opening session. During the rest of the week Tuesday, June 9 through Thursday, June
62 11, we would have one to two sessions. We are thinking a total of seven virtual
63 workshops would be manageable. Board member C. Connor is willing to help us
64 coordinate the workshops but would need assistance in co-hosting. Board members
65 would be paired with presenters. To assist us in managing the sessions we will be using
66 the zoom registration process. If social distancing guidelines are revised or lifted we could
67 encourage local senates to use large smart classrooms to assist in zoom traffic that could
68 possible delays and lags. Sessions would be maybe an hour to an hour and a half.

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70 The board had previously discussed the possibility of pre-recording the sessions and then
71 a live Q&A session the day of the session. However, all presenters would prefer to do a
72 live workshop. For this event we are only having board members present. There will be
73 no charge for the virtual workshops. The intent is to provide a professional development
74 opportunity for our colleagues.

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76 After discussion, the board agreed to develop a schedule, create some test workshops to
77 ensure we are prepared, and will ask board member T. Novelli, to help create a flyer to
78 begin marketing our virtual event. Board member C. Connor, will serve as the general
79 session moderator, and co-host coordinator.

80
81 To avoid confusion with CLI, the event will be called something else. Something like a
82 summer series. Past President S. West suggested 4CS Leadership Summer Series. A save
83 the date will be developed and sent out May 1st. More information will be provided as we
84 fully develop the event.

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- b. 2020 Board Elections** – North Vice President, E. Garcia reported that he is preparing to send out the election information. The areas that are up for election are North 1, North 3, Bay 1, Bay 3, Central 2, Southeast 2, Southwest 1, and Southwest 3. Officer positions up for election are President Elect, South VP, and Secretary. These positions are currently open only to current board members. Areas that open because of a vacancy or appointment and are only a one-year term are Bay 2 and Central 1. If you are currently in any of these areas or would like to serve as an officer you must submit your letter of interest by the deadline. If you are in a vacant position and do not submit a letter of interest, President K. Jimenez, has the option of reappointing.

As for the actual elections, N. VP, E. Garcia, will work with President K. Jimenez, to ensure we have a process that will maintain the integrity of the process and does not violate any bylaws or Brown Act procedures.

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IX. Executive Board Reports

- a) No executive Board Reports

X. Area Representative Reports

- a. No Area Representative Reports

XI. Good of the Order

- a. **OneOC Training** – Past President S. West reported that we needed to decide on dates for the training that was originally scheduled for our March meeting. OneOC and Past President S. West and S. VP D. Bridge will meet with them today to work out the details of the virtual training. More information will be provided at our next board meeting.
- b. **March Meeting Agenda Items** – N. Williams inquired about the agenda items that were tabled from the November meeting and would have discussed those at our regular March meeting. Would we be addressing those items? President K. Jimenez reported that we would be scheduling another meeting in May to finish discussing the last items.

XII. Future Agenda Items

- a. None noted

XIII. Adjournment

Meeting adjourned at 11:15 am.

Approved by 4CS President: *Karen Jimenez*