



# California Community Colleges Classified Senate

## Executive Board Meeting

Los Medanos College  
SS4-413  
2700 East Leland Rd  
Pittsburg, CA 94565  
Friday, September 27 & 28, 2019  
9:00 am – 4:00 pm

## AGENDA

### I. Call to order

### II. Welcome & Introductions & Announcements

### III. Approval of the Agenda and Minutes

- a. Approval of the Agenda
- b. Approval of the Minutes
  - i. 2020 – 01 Approval of the 4CS June 15, 2019 Business Meeting Minutes
  - ii. 2020 - 02 Approval of the 4CS June 15, 2019 Quarterly Meeting

### IV. Consent Agenda

- a. 2020 – 03 Treasurer's Quarterly Report  
(June 2019 – August 2019)
- b. 2020 – 04 Quarterly Sponsorship Report  
(June 2019 – August 2019)
- c. 2020 – 05 Approve Code of Ethics Agreement for New Board Members

### V. Governance Process

- a. 2020 – 06 Approval of New Board Member
  - i. Donney Cummins, South East 1
  - ii. Kimberly Duong, Central 2
  - iii. Tony Novelli, North 1
  - iv. Olga Prizhbilov, North 3
  - v. Nicole Williams, Central 1
- b. 2020 – 07 Acceptance of Associate Status
  - i. Awana Payne, San Diego City College
  - ii. 2020 – 08 Acceptance of President Emeriti Status Debbie Weatherly, Santa Rosa Junior College

### VI. Old Business (10 – minute limit for discussion per item)

- a. 2019 – 34 Membership & Sponsorship Updates – T. Albertsen, K. Jimenez, J. Hunt
- b. 2019 – 35 Accounting Guidelines & Forms Update – T. Albertsen
- c. 2019 – 36 AVC Update – J. Hunt



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### VII. New Business (10 - minute limit for discussion per item)

- a. 2020 – 09 New Senate Evergreen  
Valley College - K. Hunter
- b. 2020 – 10 Norco's Senate Status - K. Jimenez
- c. 2020 – 11 Job Descriptions, President  
– S. West & D. Bridge
- d. 2020 – 12 Job Descriptions, President-Elect  
– S. West & D. Bridge
- e. 2020 – 13 Job Descriptions, Vice  
President – S. West & D. Bridge
- f. 2020 – 14 Job Descriptions, Area Reps  
– S. West & D. Bridge
- g. 2020 – 15 OneOC Proposal – S. West,  
D. Bridge, & K. Jimenez
- h. 2020 – 16 Insurance Proposal: Office  
& 4CS Board of Directors
- i. 2020 – 17 2019 – 2020 Board Goals –  
K. Jimenez
- j. 2020 – 18 Reorganization of Senate Areas –  
D. Bridge & K. Jimenez
- k. 2020 – 19 Area Report Review – K. Jimenez,  
D. Bridge, & E. Garcia
- l. 2020 – 20 Reference Guide Update
- m. 2020 – 21 Senate Funding Survey/Proposal  
for Reference Guide – D. Bridge
- n. 2020 – 22 New Area Rep –  
Onboarding/Orientation – D. Bridge & E.  
Garcia
- o. 2020 – 23 Technology Committee Charge  
Draft – First Reading – C. Connor & J. Hunt
- p. 2020 – 24 Website Update – J. Hunt
- q. 2020 – 25 4CS Email Title for  
Communication
- r. 2020 – 26 Virtual Retreat & 9 + 1 Plenary – J.  
Hunt
- s. 2020 – 27 Amend Dates & Times for 2019 –  
2020 Meeting Calendar

### VIII. Conference Development

- a. Conference Committee Chair Update
- b. 2020 – 28 Conference Committee Charges Update – T. Albertsen
- c. 2020 – 29 CLI Budget Increase – T. Albertsen
- d. 2020 – 30 Technology Needs for CLI 2020 – C. Connor & J. Hunt
- e. 2020 – 31 2020 Classified Senate Presidents' Retreat – D. Bridge, E. Garcia, & S. West

### IX. Executive Board Reports (5 - minute limit per report)

- a. President – K. Jimenez
- b. North Vice President – E. Garcia
- c. South Vice President – D. Bridge
- d. Secretary – S. Rodriguez
- e. Treasurer – T. Albertsen
- f. Past President – S. West

### X. Area Representative Reports

- a. North 1- T. Novelli
- b. North 2- D. Knowles
- c. North 3 – O. Prizhbilov
- d. Central 1 – N. Williams
- e. Central 2 – K. Duong
- f. Central 3 - *Vacant*
- g. Bay 1 – N. Basilius
- h. Bay 2 – M. Haggar
- i. Bay 3 – K. Hunter
- j. South West 1 – B. Rogers
- k. South West 2 – J. Hunt
- l. South West 3 – F. Mitchell
- m. South East 1 – D. Cummins
- n. South East 2 – C. Connor
- o. South East 3 - *Vacant*



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### Calendar of Meetings & Activities

September 1 <sup>st</sup> Quarter Board Meeting	September 27 – 28, 2019	Los Medanos College
Gathering of the Senates – North	October 2019	TBD
South Regional Retreat/Plenary	October 2019	College of the Canyons
November 2 <sup>nd</sup> Quarter Board Meeting	November 21, 2019	Riverside Convention Center
CCLC Conference	November 21 – 23, 2019	Riverside Convention Center
Gathering of the Senates – South	February 27, 2020	Mt. San Jacinto College, Menifee Campus
March 3 <sup>rd</sup> Quarter Board Meeting	March 27 – 28, 2020	San Joaquin Delta College
President’s Retreat	TBD	TBD
Classified Leadership Institute	June 11 – 13, 2020	Riverside Convention Center
June 4 <sup>th</sup> Quarter Board Meeting	June 13, 2020	Riverside Convention Center

### State-wide Committee Members

CCLC Board of Directors	K. Jimenez, 4CS President S. West, 4CS Past President
CCLC Advisory Committee	F. Mitchell, 4CS Southwest 3 Area Representative
CCLC Roundtable	K. Jimenez, 4CS President S. West, Past President
Consultation Council	M. Souza, 4CS President Emerita
CTE State Plan	D. Knowles, 4CS North 2 Area Representative
Institutional Effectiveness Partnership Initiative (IEPI) Strategic Enrollment Management	D. Knowles, 4CS North 2 Area Representative
Online Education Initiative (OEI)	M. Luminarias, Fullerton College