



Crowne Plaza Ventura Beach, Ventura, CA.
June 16 - 18, 2016



CALL FOR PRESENTATIONS

Sponsored jointly by the California Community Colleges Classified Senate (4CS)
and the Community League of California (CCLC)

Presentation Proposal

Please type or print clearly. All sections must be completed. Use this form by placing cursor in the center of each line.

Primary Presenter: _____ Title: _____

College/Organization: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Telephone: (____) _____ Cell: (____) _____ Email: _____

This year's conference will focus on "**Leadership & Governance: Adventures on the High C's**" in six primary strands. Please design your presentations to fit within these strands.

- ❖ **Walking the Plank in Leadership and Shared Governance**
- ❖ **Forecast & Conditions in Senate, Union and Campus Issues**
- ❖ **Breaking Barriers in Fundraising**
- ❖ **Testing the Waters in the 4CS Speaker's Bureau Academy**
- ❖ **Buccaneer Networking by Committee Participation: Campus, Local and Statewide**
- ❖ **Learning to Trim the Sails in Student Equity, Diversity and Success**
- ❖ **Keeping up with the Winds of Technology**

Title of Presentation: (10 word maximum). _____

Summary: Please write a description to be included in the conference program (50 words maximum). _____

Presentation Format: (200 words maximum).

- ❖ Please describe the presentation format (panel presentation, group discussion, role playing, etc.)

- ❖ What methods will you use to create an adult learning environment, inspire the participants to share the information, and provide materials for sharing with their respective college or district (PowerPoint, multimedia, etc.) _____

- ❖ Length of presentation: _____ 1 hour _____ 1 ½ hour

Handouts: Handouts are encouraged. Please email any handouts that you will be distributing prior to CLI, if possible.
Please note that you are responsible for providing copies for distribution.

A.V. Equipment Needs:

Please list any special needs that you may have for your presentation; **plan to provide you own computer equipment if needed for your presentation**; check all that apply:

Audiovisual equipment needed:

____Screen
____Flip Chart / Markers
Other: _____

We will bring the following computer for our presentation:

____Computer (Mac or PC)

Additional Information/Comments/Questions: (optional) _____

Co-Presenters: Please list the name(s) of your co-presenters. We suggest a limit of 4 presenters per session.

Name: _____ Title: _____

College Mailing Address: _____

City/State/Zip: _____

Telephone: () _____ E-mail: _____

Name: _____ Title: _____

College Mailing Address: _____

City/State/Zip: _____

Telephone: () _____ E-mail: _____

Expenses and Signatures:

By signing below and returning this form, the primary contact agrees to inform all participants listed above that they are required to register and pay the conference registration fee if they are attending, and further agrees that neither honoraria nor expenses will be paid to program presenters.

Disclaimer: By signing this call for presentation form you are stating that all information that will be presented in your presentation is provided solely for general information and reference purposes and does not violate any copyright laws.

Primary Contact Signature

Date

We appreciate your participation and support of the Classified Leadership Institute.

Proposal Deadline:

Proposals must be received by 5:00 pm
Friday, February 26, 2016

Emailed to: Trisha Albertsen
talbertsen@cccgs.org 909-652-6033 (p)